

JOBS AND EMPLOYMENT SERVICES

POLICY DESCRIPTION FORM

Department/Group: Jobs and Employment Services/ ED/PSG Budget Code: SAC JOB
 Title: Restoration of Vacant Employment Services Manager Position

PRIORITY: Rank 1 of 1 FUNDING: Full Year ☒ Other ☐ _____ Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

This Employment Services Manager oversees 48.0 Job Development and Job Placement staff, interacts with local employers to assist in Job Placement, and participates in the management of the department. This position is fully funded by Federal Workforce Investment Act Funds. This position was vacant on April 1, 2003 because it is on hold while the assigned employee is on a temporary assignment.

	2003-04	Ongoing 2004-05
APPROPRIATIONS		
Salaries & Benefits (attach additional page if required)	\$ 66,497	\$ 66,497

CLASSIFICATIONS		
Budgeted Staff	Title	Amount
1.0	Employment Services Manager	66,497

Services & Supplies

Other (specify) _____

Equipment

FIXED ASSETS	
Item	Amount

Reimbursements (specify) _____

Total: \$ 66,497 \$ 66,497

REVENUE (specify source)

State/Federal	66,497	66,497

Total: \$ 66,497 \$ 66,497

LOCAL COST \$ 0 \$ 0